



## **2015 St. Louis Green Business Challenge Apprentice Program**

### **Menu of Options To Complete**

#### **Policies (Complete at least 5)**

- Form a company-wide Green Team across all company functions
- Complete a sustainability policy for your company and share it with your employees, vendors, and supply chain
- Establish a company-approved no-idling plan at your dock and driveway
- Establish a company-approved no-smoking policy for indoors and on campus or outside of building
- Establish a 10% company-approved waste reduction plan
- Complete a green purchasing policy addressing at least one of the following: office paper, janitorial paper and cleaning supplies, or catering services
- Establish a 10% company-approved energy reduction plan
- Complete a lighting audit to identify energy conservation potentials
- Develop a policy to purchase only ENERGY STAR-rated computers, office equipment and kitchen equipment

#### **Accomplishments (Complete at least 3)**

- Distribute sustainability education materials or classes for your employees at the workplace and at home
- Provide a sustainability education workshop or program for staff
- Demonstrate a 10% or greater reduction in office paper landfill waste (i.e. reduced use or consumption, increased recycling) during the Apprentice program timeframe
- Install recycling and/or composting collection sites throughout the workplace
- Eliminate Styrofoam in your company's kitchen supplies and work with your office supply vendor to reduce Styrofoam packaging.
- Eliminate plastic bottles for use in corporate meeting and events and replace with refillable serving options (pitchers & glasses)
- Convert to use of a minimum 30% recycled paper content for office paper or janitorial paper products
- Demonstrate a 10% or greater reduction in energy consumption from last year's same 4-month time period
- Replace 10% of low-efficiency lighting with high efficiency lighting such as compact fluorescent or T-8 or LED lamps
- Make use of utility or other efficiency incentives to improve business' overall energy efficiency
- Install on-site renewable energy or purchase renewable energy credits
- Install pervious pavers, rain gardens or native landscaping to reduce stormwater runoff and/or increase biodiversity
- Conduct a commuting audit and reduce the percentage of employees commuting to work in single-occupancy vehicles by 10% during Apprentice program timeframe.
- Complete a greenhouse gas inventory or carbon footprint documentation for your company.

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