



Position Descriptions:

WasteWise Partner Certification

Responsible for maintaining SCI's status as a U.S. Environmental Protection Agency WasteWise Partner by annually reporting waste reduction and recycling activities.

Publicity/Green Team SharePoint Site

Responsible for updating and adding content to the Green Team SharePoint site to help encourage employee participation and awareness. Seek out and publicize community events, seminars, etc.

RCGA Challenge

Responsible for participating in RCGA Challenge events. Track Challenge points, look for opportunities to gain points, etc.

Recycling/Green Purchasing

Responsible for monitoring all office's recycling activities. Track types of materials recycled, amount, and company green purchases etc throughout the year and report to RCGA Challenge and WasteWise Partner board members.

Suggestion and Award Program

Responsible for soliciting for Green suggestions from all employees, presenting those suggestions to the board members, help to implement approved suggestions, and present awards to individuals whose ideas are implemented. Report the employee contribution to appropriate supervisor and management.

Lighting/Energy Consumption

Responsible for implementing energy efficiency upgrades in all offices. Consider implementing improvements in stages to help offset costs. Review lighting audits, Ameren incentive programs including Ameren Pure Power, etc.

Special Events

Responsible for coordination of Earth Day activities, Race for the Rivers competition, and participation in volunteer community environmental clean-up or recycling projects. Also coordinate at least one internal sustainability educational session per year in each office.